**When: (e.g.) Tuesday 31 October 12.30-15.00.**

# **Title here**

**Where: (e.g.) St Richard’s Hospice, Wildwood Drive, Worcester, WR5 2QT**

**Agenda**

|  |  |
| --- | --- |
| **TIME** (24hr, e.g. 11.00, 13.00) | Agenda item   * please use square bullets like this if listing |
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**Contact/chair: contact name**

**Email: email address**

**Tel: contact number**