

# Webinar resources: Understanding your responsibilities as an employer of personal assistants (PAs)

Employing personal assistants toolkit

#### **Employment status**

- Skills for Care Guide: Understanding the employment status of PAs
- Government guidance: <u>Employment status</u>
- ACAS: <u>Checking your employment rights</u>
- U Low Incomes Tax Reform Group: Is your PA employed or self-employed?
- Check employment status for tax

#### Recuitment

- Right to work checks
- Sample contract of employment

**Insurance** (other specialist insurance companies are available)

- Fish Insurance
- Mark Bates Ltd

# **Paying your PA**

- Living Wage Foundation: <u>The Real Living Wage</u>
- The Pensions Regulator: <u>FAQs Employing Carers</u>

#### Health and safety

- Health and Safety Executive
- Local authority duties towards people in receipt of direct payments
- Domiciliary care provided in people's own homes
- Employer responsibilities
- Risk assessment template: <u>PDF | Word</u>

# Learning and development and funding

- Funded training from user-led organisations
- Individual employer funding



# **Expert advice**

- Workplace rights, rules and best practice: ACAS
- Tax: Low Incomes tax reform group guide for disabled people and carers
- Pensions: <u>The Pensions Regulator</u>

#### Local support

- Skills for Care locality managers
- Local support organisation

# Want more information?

You can find out more about Individual employers and personal assistants on our hub, you can also keep up to date by joining our newsletter.

Information hub
Newsletter sign up

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