

Benefits realisation - Based on notes produced by the NHS¹

Benefits realisation models help you to ensure that you get the intended benefits of what you set out to achieve. It focuses your planning on ensuring that your resources are used to their best capacity. These models help you track through the life of an activity and beyond. To develop a benefits realisation plan simply populate the table below:

What is the desired benefit/s of the CPD activity?	
Which stakeholders will be impacted by the CPD activity?	
Who needs to be involved in this CPD activity if its benefits are to be realised?	
What outcomes do you expect to observe / measure if the intended benefits of the CPD activity are realised?	
What is the current baseline measure against which the impact of the CPD activity will be measured?	
Who is responsible for delivering this CPD activity?	
What is the target date for this CPD activity?	

Then, having created and updated the benefits realisation plan throughout the project (CPD activity), you should aim to revisit the plan at agreed review points once the project (CPD activity) has been completed. This can help you decide whether the changes made as a result of the project (CPD activity) are still delivering the original desired benefits. If this is not the case, you need to consider corrective action.

¹Quality and Service Improvement Tools – Benefits Realisation NHS

http://www.institute.nhs.uk/quality_and_service_improvement_tools/quality_and_service_improvement_tools/benefits_realisation.html