Workforce Development Fund
2019-20
Are you eligible to apply for funding?

1. Are you an adult social care employer in England?

2. Has your learner completed an eligible qualification or learning programme between 1 January 2019 and 31 March 2020?  
   View the list at www.skillsforcare.org.uk/wdfquals

3. Do you have an Adult Social Care Workforce Data Set (ASC-WDS) account (formerly known as NMDS-SC) that meets the Workforce Development Fund (WDF) requirements?  
   View the requirements at www.skillsforcare.org.uk/wdfASC

4. Is your learner’s certificate dated between 1 January 2019 and 31 March 2020?

If you can answer yes you can apply for money from the WDF.
How do I access the fund?

There are two ways to access the WDF:

**Apply directly to Skills for Care**

If you’re in one of the advertised local authority areas you can apply directly to Skills for Care:

<table>
<thead>
<tr>
<th>Area</th>
<th>Locality</th>
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<tbody>
<tr>
<td>Eastern</td>
<td>Bedfordshire</td>
</tr>
<tr>
<td>Midlands</td>
<td>Derbyshire, Leicestershire, Northamptonshire</td>
</tr>
<tr>
<td>North West</td>
<td>Part of Greater Manchester, Lancashire, Cumbria</td>
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<tr>
<td>South West</td>
<td>Gloucestershire, Somerset</td>
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<tr>
<td>Yorkshire and Humber and North East</td>
<td>Northumberland, Durham, Tees Valley, South Yorkshire, North Lincolnshire, North East Lincolnshire, East Riding of Yorkshire</td>
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</tbody>
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1. Submit a WDF declaration form by 28 February 2020 and we’ll send you an agreement to sign and return.
2. Make sure your ASC-WDS account meets WDF requirements.
3. Submit your grant holder claims submission form along with your claim form and a copy of your learners’ certificate to Skills for Care.

*Alternatively you can apply through a national partnership - see section b for more details.*

Full details can be found at [www.skillsforcare.org.uk/wdfdirect](http://www.skillsforcare.org.uk/wdfdirect)
Apply through an employer-led partnership

If you’re not in one of the advertised local authority areas you’ll need to join a partnership to apply. An employer-led partnership is a collection of adult social care employers who come together to ‘pool’ their workforce development needs.

1. Join a partnership – the contact details of all partnership can be found at www.skillsforcare.org.uk/wdfpartnerships
2. Submit a partnership member’s declaration form to the grant holder of your chosen partnership before 28 February 2020.
3. Make sure your ASC-WDS account meets WDF requirements.
4. Submit your employer claims submission form along with a copy of your learner’s certificate to your partnership.

Full details can be found at www.skillsforcare.org.uk/wdfpartnerships
NEW priorities for the 2019-20 WDF

£3 million to support the development of new, existing and aspiring managers.

Claim enhanced funding for aspiring, deputy and new managers completing:

- Level 4 Certificate in Principles of Leadership and Management for Adult Care: claim up to £600 per learner
- Level 5 Diploma in Leadership and Management for Adult Care: claim up to £1,500 per learner.
- Lead to succeed: claim up to £500 per learner.

Claim money towards new learning programmes and continuing professional development modules for registered managers and other managers:

- Well-led: claim up to £500 per learner
- Understanding workforce culture, understanding performance management and understanding self-management: claim up to £125 per learner per programme.

Apprenticeships

Claim money in two stages to help your training budget:

1. when your apprentice successfully completes the diploma
2. when your apprentice successfully completes the end-point assessment to achieve the apprenticeship.

Find out more at www.skillsforcare.org.uk/wdf