

# Workforce Development Fund

2021-22



# Are you eligible to apply for funding?

1

**Are you an adult social care employer in England?**



2

**Has your learner completed an eligible qualification or learning programme between 1 January 2021 and 31 May 2022?**

View the list at [www.skillsforcare.org.uk/wdfquals](http://www.skillsforcare.org.uk/wdfquals)

3

**Do you have an Adult Social Care Workforce Data Set (ASC-WDS) account that meets the Workforce Development Fund (WDF) requirements?**

View the requirements at [www.skillsforcare.org.uk/wdfASC](http://www.skillsforcare.org.uk/wdfASC)

4

**Is your learner's certificate dated between 1 January 2021 and 31 May 2022?**



**If you can answer yes you can apply for money from the WDF.**



## How do I access the fund?

There are two ways to access the WDF:

**a**

### Apply directly to Skills for Care

If you're in one of the advertised local authority areas you can apply directly to Skills for Care:

| Area                                | Locality                                                                                               |
|-------------------------------------|--------------------------------------------------------------------------------------------------------|
| Eastern                             | Bedfordshire                                                                                           |
| London and South East               | North Central London, North West London, North East London, South East London, Hampshire, Kent, Medway |
| Midlands                            | Derbyshire, Lincolnshire, Nottinghamshire , Northamptonshire                                           |
| North West                          | Lancashire, Cumbria                                                                                    |
| South West                          | Gloucestershire                                                                                        |
| Yorkshire and Humber and North East | Northumberland, Tees Valley, South Yorkshire, Humber                                                   |

1. Submit a WDF declaration form by 28 February 2022 and we'll send you an agreement to sign and return.
2. Make sure your ASC-WDS account meets WDF requirements.
3. Submit your grant holder claims submission form along with your claim form and a copy of your learners' certificate to Skills for Care.
4. Alternatively you can apply through a national partnership see section b for more details.

Full details can be found at  
[www.skillsforcare.org.uk/wdfdirect](http://www.skillsforcare.org.uk/wdfdirect)



# b

## Apply through an employer-led partnership

If you're not in one of the advertised local authority areas you'll need to join a partnership to apply. An employer-led partnership is a collection of adult social care employers who come together to 'pool' their workforce development needs.



1. Join a partnership – the contact details of all partnership can be found at [www.skillsforcare.org.uk/wdfpartnerships](http://www.skillsforcare.org.uk/wdfpartnerships)
2. Submit a partnership member's declaration form to the grant holder of your chosen partnership before 28 February 2022.
3. Make sure your ASC-WDS account meets WDF requirements.
4. Submit your employer claims submission form along with a copy of your learner's certificate to your partnership.

For more information contact your local partnership.

Full details can be found at  
[www.skillsforcare.org.uk/wdfpartnerships](http://www.skillsforcare.org.uk/wdfpartnerships)



## Priorities for the 2021-22 WDF

Funding to support new managers, existing managers, deputies and aspiring managers

Claim enhanced funding for aspiring, deputy and new managers completing:

- Level 4 Certificate in Principles of Leadership and Management for Adult Care: claim up to £600 per learner
- Level 5 Diploma in Leadership and Management for Adult Care: claim up to £1,500 per learner.

Claim money towards learning programmes and continuing professional development modules for registered managers and other managers:

- Lead to succeed: claim up to £500 per learner.
- Well-led: claim up to £500 per learner.
- Understanding workplace culture, understanding performance management and understanding self-management skills: claim up to £125 per learner per programme.
- Skills for Care digital learning modules for managers: claim up to £50 per learner per module.
- Skills for Care 'Learning from Events': claim up to £100 per learner.



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Skills for Care  
West Gate  
6 Grace Street  
Leeds  
LS1 2RP

**T: 0113 245 1716**

**E: [info@skillsforcare.org.uk](mailto:info@skillsforcare.org.uk)**

**[skillsforcare.org.uk](https://skillsforcare.org.uk)**