**Induction review**

Name: Staff number:

Department/Team:

Joining date: Today’s date:

We hope you had a great start in your role with us at [organisation]. Any information you share about your induction will help us improve the quality of our inductions.

We thank you for taking the time to feedback. If you would like to discuss your induction further, please contact [contact].

Please tell us how useful you found various aspects of your induction on a scale of 1-6 with 1 being not at all useful and 6 being extremely useful. Tick N/A if this was not applicable to your induction.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Induction elements** | **1** | **2** | **3** | **4** | **5** | **6** | **N/A** |
| Pre-joining instructions and information |  |  |  |  |  |  |  |
| Pre-joining call |  |  |  |  |  |  |  |
| First day welcome |  |  |  |  |  |  |  |
| First day activities |  |  |  |  |  |  |  |
| Peer support - buddy |  |  |  |  |  |  |  |
| Organisation induction |  |  |  |  |  |  |  |
| Team induction |  |  |  |  |  |  |  |
| Initial meeting with managers |  |  |  |  |  |  |  |
| The new starter guide and checklist where you found the link to this survey |  |  |  |  |  |  |  |
| Information about the role |  |  |  |  |  |  |  |
| Information about learning and development activities |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Please tell us what was good about your induction.**

**Please tell us what could have been better about your induction.**

**Knowing what you now know about your role, is there anything you feel was missing from your induction?**

**Do you have any other comments about your induction that can help us to improve our induction process?**