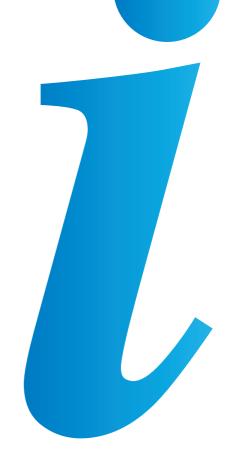
TO PROVIDE THE VERY BEST CARE FOR EACH PATIENT ON EVERY OCCASION

# Patients with a learning disability: Care within hospital

An information guide





# Patients with a learning disability: Care within hospital

## **Nursing and carer agreement**

#### Introduction

This information has been developed to help assist hospital staff, family members with caring responsibilities and paid carers to understand each other's responsibilities when looking after patients with specific and complex needs associated with learning disability. It has been developed to ensure that levels of communication are maintained throughout the patient's stay.

It is clear that all patients have different needs with regards to personal care, communication, administration of medication and many other activities of daily living, and that carers accompanying patients also have legal, professional and physical limits to the level of care that they are able to provide.

The following agreement template has been developed to ensure that ward staff and carers are fully aware of each other's responsibilities and expectations in meeting the needs of the patient.

Please take time to discuss all aspects of care that the patient will require whilst in hospital and ensure that it has been discussed with, and mutually agreed by, all relevant parties. Please complete the checklist and ensure that all ward staff are carers are aware of the agreement.

#### General

1. What level of support will the patient require? (e.g. one-to-one

care and for how many hours?)

- 2. Who will be contributing to this support (e.g. family, carers, ward staff?)
- 3. Where carers are required, who will pay for/arrange cover? (e.g. family, hospital, PCT, social care)
- 4. Does the patient require nursing in a side ward? Y/N
- 5. Have the carers/family been shown (tick as appropriate):
- toilet facilities
- fire exits
- fire procedures
- canteen/drinks machine
- 6. What are the communication and cover arrangements (where necessary) for carer meal and comfort breaks?
- 7. Have the carers been informed of ward round times and days?

# Responsibilities

Refer to care plan and Traffic Light Passport for specific needs.

# Please circle as appropriate

#### 1. Hygiene

hospital family paid carers combination comments:

## 2. Moving and handling

hospital family paid carers combination comments:

3.	<b>Feeding</b>
٠.	

hospital family paid carers combination

comments:

4. Toileting

hospital family paid carers combination

comments:

5. Administration of medication

hospital family paid carers combination

comments:

6. Escort within hospital

hospital family paid carers combination

comments:

7. Preparation for theatre/investigations

hospital family paid carers combination

comments:

8. Is an interpreter (including sign language) required? (yes/no)

comments:

9. Who are the people closest to the patient to contact regarding best interest decisions (where the patients lacks capacity to make the decision for themselves)?

List:

Nurse
Signature
Print
Date
Carer
Signature_
Print
Date

# Information sharing and communication

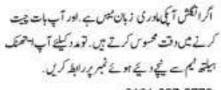
In the event that the ward staff, carers or family members have any concerns about any aspect of care or individual responsibilities, they should discuss these with the ward manager or deputy. In the event that any differences cannot be resolved at ward level, then the divisional nurse manager (or manager on call out-of-hours) should be contacted.

Please ensure that a Hospital Traffic Light Passport has been completed and the patient has a learning disability care plan (available to download from the intranet).

For further information and advice, please contact:

The Trust safeguarding team 0161 918 4420 (ext/44420)

If English is not your first language and you need help, please contact the Ethnic Health Team on 0161 627 8770



0161 627 8770

若英語並非關下的第一語言和需要幫忙的話, 請款電 0161 627 8770 聯絡少數民族健康組。

> ইংরেক্সী যদি আপনার মাতৃত্যদা না হয় অথবা ইংরেক্সী বলতে ও বুঝতে আপনার অম্ববিধা হয় তাহলে এথনিক হেলখ টীমের সাথে নীচের টেলিফোন নাম্বারে যোগাধোগ ককন।

> > 0161 627 8770

જો અંગેજી આપની પહેલી ભાષા ન હોય અને આપને મઠઠની જરુર હોય તો મહેરબાની કરીને એથનીક હેલ્થ ટીમનો કર૭–૮૭૭૦ નંબર પર સંપર્ક કરો

Jeżeli angielski nie jest twoim pierwszym językiem i potrzebujesz pomocy proszę skontaktować się z załogą Ethnic Health pod numerem telefonu 0161 627 8770

For general enquiries please contact the Patient Advice and Liaison Service (PALS) on 0161 604 5897

For enquiries regarding clinic appointments, clinical care and treatment please contact 0161 624 0420 and the Switchboard Operator will put you through to the correct department / service

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