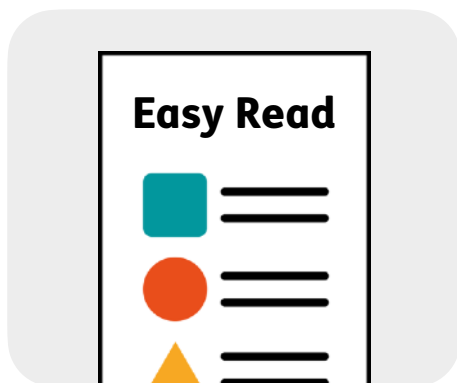


A guide to delegated healthcare activities

For people who need care and support



Easy Read

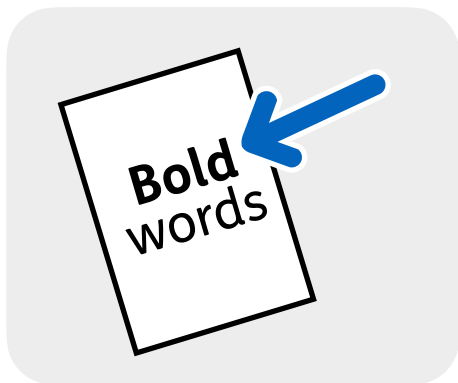


This is an Easy Read version of some information.

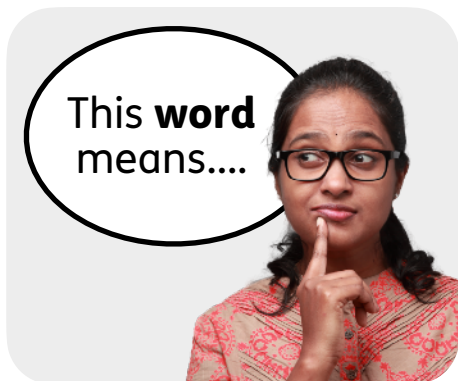
It uses easier words and pictures.



Some people may still want help to read it.



Some words are **bold** to show they are important.



We explain bold words if they are hard to understand.

What is in this booklet

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What do you think about this Easy Read booklet?

Please fill in this survey to tell us what you think: www.easy-read-online.co.uk/easy-read-feedback-survey

About this booklet



We are Skills for Care.



We are a charity that helps make sure that everyone gets the good quality **adult social care** they need.

Adult social care is the support that you need to live a good life.



We work with employers, government and other organisations to make sure that there are enough people with the right skills to provide good quality support now and in the future.



Sometimes, healthcare staff like a nurse or a physiotherapist ask adult social care staff like a care or support worker to do healthcare activities.

These are called **delegated healthcare activities**.



You can find out more about [delegated healthcare activities](#) on our website.



This booklet will help you make decisions if your care might involve delegated healthcare activities.

About delegated healthcare activities



Delegated healthcare activities must be done in the way that you want.



You should be involved in decisions about your care and treatment.



You do not have to agree to delegated healthcare activities and can say no.

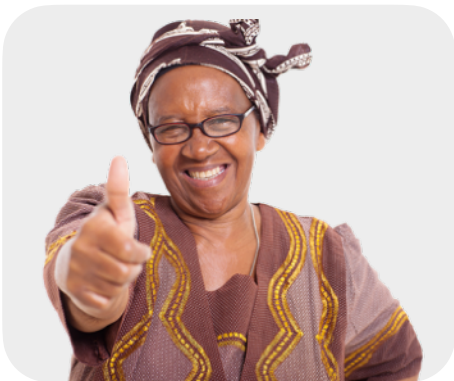


If the person getting care and support cannot make decisions for themselves, someone can support them to make decisions.

Checklist



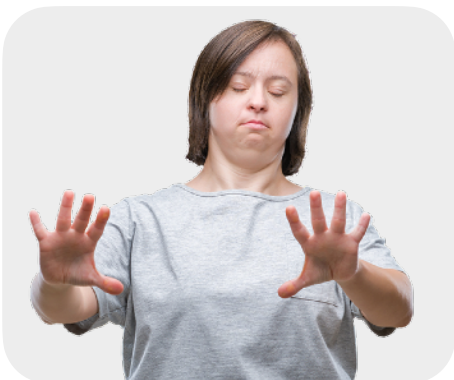
Before you agree to a healthcare activity, please tick to say that:

☐

I have been involved in making the decision.

☐

I agree for care staff to do the activity.

☐

I know I can say no to the activity at any time.

There are more boxes on the next page.

☐

I know who to ask if I have any questions or am worried about the activity.

☐

There is a plan to check that the care worker can do the activity properly.



You might have a personal assistant who helps you with your care.

This means you are an **individual employer**.



If you are an individual employer, you should check that:

☐

You have a care plan for all of the delegated healthcare activities.

☐

Your care workers know how to do the delegated healthcare activities.

☐

You have **insurance** before the activity starts.

Insurance is protection for when something goes wrong.

If you are not sure about what insurance you need, you can ask someone like your care provider or the local council.

☐

There is a plan to keep checking with each of my care workers that they still agree to do the delegated healthcare activity, and know how to do it safely.

There is a guide for care workers [here](#).

What everyone needs to do



Everyone who is part of a delegated healthcare activity should make sure they know what they need to do.

People who get care and support should:



- Agree that the care worker can carry out the delegated healthcare activity before it starts.



- Be involved in decisions about the delegated healthcare activity.



- Know they do not have to agree to a care worker doing the activity.

Care workers:



- Can say no to doing a delegated healthcare activity.



- Must get training and checks to make sure they can do the delegated healthcare activity properly.

Providers, including individual employers:



- Must check that care workers can do the delegated healthcare activity.



- Must make sure there is insurance for the delegated healthcare activity.



- Must make sure there are enough staff to do the delegated healthcare activity, even if someone is off sick.



- Should think about when **TDDI** is needed for delegated healthcare activities.

TDDI is short for Treatment for Disease, Disorder or Injury.

Healthcare staff:



- Must only ask care workers to do delegated healthcare activities that they are allowed to do and know how to do.



- Must make sure care staff can do the delegated healthcare activity.



- Are still in charge of the activity, even if they have asked care staff to do it.



- Should write down why they have asked care staff to do the activity.

Also, healthcare staff:



- Should regularly check that the activity is being done properly, especially if your needs change.



- Should ask for advice if they need to.

Checking the delegated healthcare activity



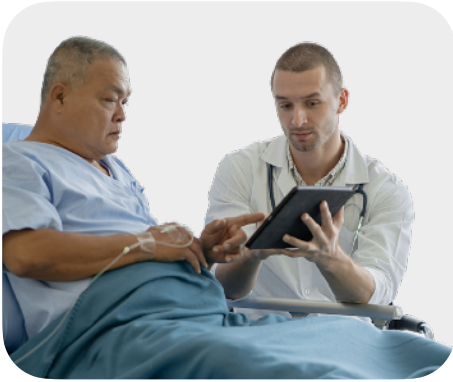
The delegated healthcare activity should be checked regularly, and any paperwork about it changed, especially if your needs change.



Information about the delegated healthcare activity should be added to your **health passport**, if you have one.



Health passports explain what health and care support a person needs in hospital.



You should be included in decisions about the delegated healthcare activity.



Healthcare staff should change the delegated healthcare activity if they need to.

Find out more



You can look at our website [here](#).

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